

SOCIAL WORK DEVELOPMENT CENTER, LLC.

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Supervision Telehealth Protocols

(ONLY FILL OUT IF APPLICABLE)

PLEASE PAUSE AND REVIEW TELEHEALTH PROTOCOLS: It is extremely important to read and understand the laws in Florida before contacting your clients. Important review source:

Pursuant to rule 64B4-2.002, Florida Administrative Code, registered interns may provide face-to-face psychotherapy electronically if the registered intern has a written telehealth protocol and safety plan with their current qualified supervisor, including the provision that the qualified supervisor must be readily available during the electronic therapy session.

Before providing tele-mental health services, ensure the following:

1. Clients should typically be within your licensed jurisdiction (e.g., Florida).
2. Maintain and carry professional liability coverage.
3. Comply with all laws, regulations, and the NASW Code of Ethics regarding supervision and social work practice.
4. Group supervision occurs biweekly, if available, with a maximum of one supervisor and six supervisees. If unavailable, hold individual sessions.
5. Assign Registered Interns office space for designated days to see clients in person and virtually.
6. Schedule appointments at the specified office address according to licensed clinicians' availability.
7. Sign a BAA with each licensed clinician in the office and include relevant information in the informed consent's limits to confidentiality and documentation sections.
8. Establish a written telehealth protocol between the Registered Intern and their Qualified Supervisor, Jerline Baltimore, MSW, LCSW-QS.
9. Designate a licensed clinician as the main point of contact for telehealth issues in the written telehealth protocol.
10. Make the Registered Intern's schedule visible to all licensed clinicians, including notifications about medium or high-risk clients.
11. Keep records of risk assessments or interventions by licensed clinicians for Registered Interns in the clinical record.
12. Maintain professional liability coverage or financial responsibility for telehealth services, including those provided to out-of-state patients, as the law requires.
13. Failure to meet these expectations may lead to reports made to the board. Seek consultation as needed.
14. Ensure the communication platform is HIPAA compliant, per NASW Technology Standard.
15. Do not serve out-of-state clients.
16. Inform clients that you are a Registered Clinical Social Work Intern in your email signature, business cards, or promotional ads.
17. Although mental health services are authorized by telehealth, not every client is well-suited for this session. Continuously evaluate the appropriateness of telehealth for individual clients and adjust accordingly.

Disclaimer:

By signing below, the parties acknowledge that they have read, understood, and agreed to the terms and conditions outlined in this document. This signature renders the agreement valid and enforceable.

Supervisor's Signature / Date:

Supervisee's Signature / Date:

Note: This agreement is only considered valid and binding once both parties have provided their signatures and corresponding dates.